**Code of Conduct Agreement**

**Connecticut International 4-H Youth Exchange Program**

Capable and caring adults play important roles in the lives of youth involved in 4-H Youth Development Programs. This expectation statement acknowledges the need to provide the safest environment possible for youth.

The adult, by signing this form agrees to conduct him/herself in a responsible manner and abide by all expectations stated below.

# Adult Chaperone Responsibilities:

* The adult chaperone will consider him/herself the youth’s support person.
* The adult chaperon will learn about and participate in new cultures.
* The adult chaperon will respect host families, and the customs of the host country.
* The adult chaperone will enforce all written and signed behavior expectations established for the youth participation in this trip. This will include room checks and curfew setting.
* The adult chaperone will keep all health information, in a confidential manner, available in case of an emergency situation.
* The adult chaperone will not dispense medication, or anything related to the physical or mental health of the youth, unless specifically directed in writing by the parent or guardian. Adults must be aware of any medications to be taken by youth.
* In an emergency situation, the adult chaperone will act in the best interest of the youth. Seek assistance from professional staff, medical and/or law enforcement personnel, as needed.
* The adult chaperone should provide the youth with information on how they can be reached and should be accessible to them.
* In the case of inappropriate youth behavior, the adult chaperone will consult with \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in determining appropriate disciplinary action.
* The adult chaperone will participate in all activities and assist as needed.
* The adult chaperone will not ignore situations involving bullying, hazing, harassment, or fail to intervene if youth are being threatened, humiliated or intimidated by other youth or adults.
* The use of illegal drugs by youth or adults is not allowed during this trip.
* The possession and/or use of alcohol by youth or adults is not allowed during this trip.
* The use of any form of tobacco should be avoided in the obvious presence of youth.
* Sexual contact of any type with youth is strictly forbidden. Any behavior considered a violation of Connecticut child abuse or sexual assault laws are grounds for suspension of affiliation until investigation is completed.
* The adult chaperon will operate motor vehicles in a safe, reliable manner when traveling with youth, only with a valid driver's license and the legally required insurance coverage.
* The adult chaperone will observe curfew hour. The adult chaperone must remain in the host home during curfew hours, except in the case of emergency.
* The adult chaperone will contact each youth he/she is responsible for frequently throughout each day of the trip.
* The adult chaperon will maintain regular contact with the IFYE Coordinator.

## Adult Chaperon Statement of Agreement:

I have read and understand the rules and penalties in this agreement and agree to be bound by them.

Adult Chaperon \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_